

TRIBAL DEVELOPMENT CO-OPERATIVE CORPORATION OF ORISSA LTD. Rupali
Square, Bhoi Nagar, Bhubaneswar. 751022
Tel. 0674-2542475 / 2542617. Fax-2544828. Email:admin@tdccorissa.org

No. 853

Date.22/04/2021

**Detail Tender Call Notice for Supply of Paper coffee pouch/ rippled paper glass/
Thormocol/ cardboard carton**

Sealed Tender(s) are invited from suppliers/ firms for supply of Paper coffee pouch/ rippled paper glass/ Thormocol/ cardboard carton for packaging and retailing through TDCCOL outlets across the state.

The bidder(s) should quote their basic rate for Paper coffee pouch/ rippled paper glass/ Thormocol/ cardboard carton/ babbool wrapper, taxes, and other charges if any. The last date of submission of tender is on 06.05.2021 till 4:00 PM. The bidder should submit the rate in the prescribed format **(Annexure-1)**. The detail of Tender call notice, instruction and terms and conditions of the contract can be downloaded from the website www.tdccorissa.org.

The Managing Director TDCCOL reserves the right to accept or reject any or all the Tenders without assigning any reason thereof.

Sd/-
Manager (Finance & Audit)
TDCCOL, Bhubaneswar

1. Instructions to the Bidders.

- I. The Bidder should quote the rates for Paper coffee pouch with zipper/ rippled paper glass/ Thormocol/ cardboard carton for packaging. The samples for Paper coffee pouch with zipper/ rippled paper glass/ Thormocool/ cardboard carton can be seen from the TDCCOL office, Rupali Square, Bhubaneswar during office hours.
- II. Tender submitted beyond the last date will not be considered.
- III. Duties and taxed where legally leviable and intended to be claimed should be distinctly shown separately in the Tender.
- IV. The Tenders should be valid for at least 90 days from the date of opening of the Tenders and may be extended for any further period on mutual consent of the parties.
- V. No claim shall be entertained on account of increase in price of the product without prior approval of the authority.
- VI. TDCCOL shall be under no obligation to accept the lowest or any Tender and reserves the right of acceptance of the whole or any part of the Tender or portion of the quantity offered and the bidder shall supply the same at the rates quoted.
- VII. Corrections if any must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amounts quoted in words and figures, amounts quoted in words shall prevail.
- VIII. Delay in delivery of the product beyond date line without prior consent of the purchaser shall attract cancellation of the work order.
- IX. Conditional, incomplete Tender will not be entertained.
- X. The Annexure- I must be submitted in the letter head of the firm.
- XI. The applicable tax and HSN must be mentioned separately under Annexure-I.
- XII. Details of GST registration to be submitted by the applicant.

2. SPECIFICATION

a. PAPER COFFEE POUCH

- Made of Paper
- With zipper provision
- Inner side must be moisture protected (foil/ food grade plastic)
- Base W/ box shapes
- Material : Food Grade
- SKU: 100 gms/ 250 gms

b. RIPPLED PAPER GLASS

- Made of craft paper without wax
- SKU: 200ml & 400 ml
- Along with lid
- With wooden/ bamboo stirrer

c. THORMOCOL & CARDBOARD CARTON

- Thormocol sheet
- Thickness- 1"
- Colour: White
- Card board carton size- 10 (L) x 14(H) x 10 (B)
- Made of thick craft paper

3. ELIGIBILITY OF BIDDERS

The Bidder must possess the following eligibility criteria & to this effect must produce supportive documents as specified below.

- The bidder should have GST registration.
- EMD of Rs.2000/- in shape of DD/ a/c payee cheque in favour of Managing Director TDCCOL

3. GUIDELINES FOR SUBMISSION OF TENDER

Sealed Financial Bid should bear the name and complete postal address of the bidder & should be addressed to the "Managing Director", TDCCOL, Bhubaneswar and deposited in the Tender Box kept in Finance Section, First Floor of TDCC building on or before 4:00 pm on 06.05.2021. Tenders received after due date & time shall not be accepted. Financial Bid placed in sealed envelope super-scribed: "Tender for supply of Paper coffee pouch/ rippled paper glass/ Thormocol/ cardboard carton".

4. Selection of Bidder

An in-house committee will open the bids. The financial evaluation shall be done on the basis of price amount quoted by the bidder subject to fulfilling all other criteria. The bidder who has quoted the lowest price will be awarded the contract subject to clearance of legal eligibility. The EMD shall be returned to the unsuccessful bidders after completion of the selection process and the EMD of the successful bidder shall remain with TDCCOL as security deposit till the end of the contract.

5. Terms & Conditions of Contract.

1. Definitions

- a. The term "Purchaser" shall mean the Tribal Development Cooperative Corporation of Odisha Ltd, (TDCCOL) Bhubaneswar.
- b. The term "Supplier" shall mean, the person, firm or company with whom or with which the order for the supply of stocks is placed and shall be deemed to include the supplier's, successors, representative heirs executors and administrators unless excluded by the contract.
- c. The "Stores" shall mean that supplier agrees to supply under the contract as specified in the Purchase Order including transportation to central

godown, TDCCOL, Bhubaneswar should such a condition be included in the Purchase Order.

- d. The term "Purchase Order" shall mean the communication signed on behalf of the Purchaser by an officer duly authorized intimating the acceptance on behalf the purchaser on the terms and conditions mentioned or referred to in the said communication accepting the tender.

6. Prices

Price quoted should be all inclusive and valid for at least 90 days from the date of submission of the tender and maybe extended for any further period on mutual consent of the parties.

7. Guarantee and Replacement:

- a) The supplier shall guarantee that the stores supplied shall comply fully with the specification laid down for performance.
- b) If in the opinion of the purchaser, it becomes necessary to replace or repair any defective stores, such replacement or repair shall be made by the supplier free of all costs to the purchaser provided the notice informing the supplier of the defect is given by the purchaser in this respect within the said 12 months from the date of acceptance thereof.

8. Delivery Period:

The delivery period of the stores stipulated in the Purchase Order shall be deemed to be the essence of the Contract, and delivery of the stores must be completed on or before the specified dates / period.

9. Payment:

Supplier's Bill will be passed only after the stores have been checked, inspected and accepted by the purchaser for payment. The empanelled firm to provide their claim in printed tax invoices instead of manual claim for payment.

10. Arbitration:

In the event of any question, dispute or difference arising under these conditions contained in the Purchase order in connection with this contract (except as to any matters, the decision of which is specially provided for by these condition), the same shall be referred to the sole arbitration of the Managing Director, TDCCOL, Bhubaneswar which shall be final and binding on both the parties.

Sd/-
Manager (Finance & Audit)
TDCCOL, Bhubaneswar

BID FORM

1. Name of the Bidder: _____
2. Address: _____
3. GSTIN: _____
4. Contact no: _____, Mobile: _____
5. Minimum Order quantity: _____ nos.
6. Supply period: _____

Sl no	Particulars	Rate per unit	HSN code/ GST Rate
1	Paper pouch with zipper 100 gms per unit		
2	Tax per Unit		
3	Total Cost per Unit		
4	Total Cost for minimum lot with tax		
5	Other charges (if any)		
6	Total Cost (Rs.)		

Sl no	Particulars	Rate per unit	HSN code/ GST Rate
1	Paper pouch with zipper 250 gms per unit		
2	Tax per Unit		
3	Total Cost per Unit		
4	Total Cost for minimum lot with tax		
5	Other charges (if any)		
6	Total Cost (Rs.)		

Sl no	Particulars	Rate per unit	HSN code/ GST Rate
1	Ripple Cups with lid & Stirrer gms per unit		
2	Tax per Unit		
3	Total Cost per Unit		
4	Total Cost for minimum lot with tax		
5	Other charges (if any)		
6	Total Cost (Rs.)		

Sl no	Particulars	Rate per unit	HSN code/ GST Rate
1	Thormocol / Cardboard carton per unit		
2	Tax per Unit		
3	Total Cost per Unit		
4	Total Cost for minimum lot with tax		
5	Other charges (if any)		
6	Total Cost (Rs.)		

NB: The samples of bottle shape and size as specified by TDCCOL may be seen from the TDCCOL Office, Rupali Square, Bhubaneswar during office hours.

4. SPECIFICATION

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 - Made of Paper, With zipper provision
 - Inner side must be moisture protected (foil/ food grade plastic)
 - Base W/ box shapes, Material : Food Grade
 - SKU: 100 gms/ 250 gms
- b. RIPPLED PAPER GLASS
 - Made of craft paper without wax, SKU: 200ml & 400 ml
 - Along with lid, With wooden/ bamboo stirrer
- c. THORMOCOL & CARDBOARD CARTON
 - Thormocol sheet, Thickness- 1"
 - Colour: White, Card board carton size- 10x14x10, Made of thick craft paper

Full Name, Signature & Seal of the
Authorized person