

TRIBAL DEVELOPMENT CO-OPERATIVE CORPORATION OF ORISSA LTD. Rupali  
Square, Bhoi Nagar, Bhubaneswar. 751022  
Tel. 0674-2542475 / 2542617. Fax-2544828. Email:[admin@tdccorissa.org](mailto:admin@tdccorissa.org)

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No. 853

Date.22 /04/2021

Quotation Call Notice for Supply of Printed Laminated Paper Stickers for Branding and Labeling of TDCCOL Products.

Sealed Tender(s) are invited from registered suppliers/ firms for supply of printed laminated paper stickers for branding and labeling of TDCCOL products for display and sale under TDCCOL outlets.

The bidder(s) should quote their basic rate of printed laminated sticker paper sheet, taxes, other charges if any. The last date of submission of tender is on 06.05.2021 till 4:00 PM. The bidder should submit the rate in the prescribed format **(Annexure-I)**. The detail of quotation call notice, instruction and terms and conditions of the contract can be downloaded from the website [www.tdccorissa.org](http://www.tdccorissa.org).

The Managing Director TDCCOL reserves the right to accept or reject any or all the Tenders without assigning any reason thereof.

**Sd/-**  
Manager (Finance & Audit)  
TDCCOL, Bhubaneswar

## **1. Instructions to the Bidders.**

- I. The Bidder should quote the rates for printed laminated paper stickers per sheet. The sample sticker paper for branding and labeling can be seen from the TDCCOL office, Rupali Square, Bhubaneswar during office hours.
- II. Printing matters for branding shall be provided by TDCCOL or it may be referred from TDCCOL outlet at Rupali Square, Bhubaneswar during office hours.
- III. Tender submitted beyond the last date will not be considered.
- IV. Duties and taxed where legally leviable and intended to be claimed should be distinctly shown separately in the Tender.
- V. The Tenders should be valid for at least 90 days from the date of opening of the Tenders and may be extended for any further period on mutual consent of the parties.
- VI. No claim shall be entertained on account of increase in price of the product.
- VII. TDCCOL shall be under no obligation to accept the lowest or any Tender and reserves the right of acceptance of the whole or any part of the Tender or portion of the quantity offered and the bidder shall supply the same, at the rates quoted.
- VIII. Corrections if any must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amounts quoted in words and figures, amounts quoted in words shall prevail.
- IX. Delay in delivery of the product beyond date line without prior consent of the purchaser shall attract cancellation of the work order.
- X. Conditional, incomplete Tender will not be entertained.
- XI. The Annexure- I must be submitted in the letter head of the firm.
- XII. The applicable tax and HSN must be mentioned separately under Annexure-I.
- XIII. Details of GST registration to be submitted by the applicant.

## 2. SPECIFICATION OF PRINTED LAMINATED STICKER PAPER

- Material: Paper sticker with lamination
- Print: Multi-colour
- Design: Shall be provided by TDCCOL
- Quantity: As per requirements during 2021-22 (Approx: 10000 from each SKU)

## 3. ELIGIBILITY OF BIDDERS

The Bidder must possess the following eligibility criteria & to this effect must produce supportive documents as specified below.

- The bidder should have GST registration.
- PAN Card
- EMD of Rs.1000/- shape of Demand Draft/ a/c payee cheque favouring Managing Director, TDCCOL.

## 3. GUIDELINES FOR SUBMISSION OF TENDER

Sealed Financial Bid as per Annexure-I should bear the name and complete postal address of the bidder & should be addressed to the "Managing Director", TDCCOL, Bhubaneswar and deposited in the Tender Box kept in Finance Section, First Floor of TDCC building on or before 4:00 pm on 06.05.2021. EMD of Rs.1000/- (Rupees One Thousand) only in shape of Demand Draft/ a/c payee cheque favouring Managing Director, TDCCOL should be submitted with the quotation. Tenders received after due date & time shall not be accepted. Financial Bid placed in sealed envelope should be super-scribed: "QUOTATION FOR SUPPLY OF PRINTED LAMINATED PAPER STICKERS".

### 4. Selection of Bidder

An in-house committee will open the bids. Financial evaluation shall be done on the basis of price amount quoted by the bidder fulfilling all criteria. The bidder who has quoted the lowest price along with all relevant documents will be awarded the contract.

## 5. Terms & Conditions of Contract.

### 1. Definitions

- a. The term "Purchaser" shall mean the Tribal Development Cooperative Corporation of Odisha Ltd, (TDCCOL) Bhubaneswar.
- b. The term "Supplier" shall mean, the person, firm or company with whom or with which the order for the supply of stocks is placed and shall be deemed to include the supplier's, successors, representative heirs executors and administrators unless excluded by the contract.
- c. The "Stores" shall mean that supplier agrees to supply under the contract as specified in the Purchase Order including transportation to central godown, TDCCOL, Bhubaneswar should such a condition be included in the Purchase Order.

d. The term "Purchase Order" shall mean the communication signed on behalf of the Purchaser by an officer duly authorized intimating the acceptance on behalf the purchaser on the terms and conditions mentioned or referred to in the said communication accepting the tender.

6. Prices

Price quoted should be all inclusive and valid for at least 90 days from the date of submission of the tender and maybe extended for any further period on mutual consent of the parties.

7. DeliveryPeriod:

The delivery period of the stores stipulated in the Purchase Order shall be deemed to be the essence of the Contract, and delivery of the stores must be completed on or before the specified dates / period.

9. Payment:

Supplier's Bill will be passed only after the stores have been received, inspected and accepted by I/C central godown, Bhubaneswar for payment. . The empanelled firms are to provide their claims in printed tax invoices favouring Managing Director, TDCCOL instead of manual claims for payment.

10. Arbitration:

In the event of any question, dispute or difference arising under these conditions contained in the Purchase order in connection with this contract (except as to any matters, the decision of which is specially provided for by these condition), the same shall be referred to the sole arbitration of the Managing Director, TDCCOL, Bhubaneswar which shall be final and binding on both the parties.

**Sd/-**

Manager (Finance & Audit)  
TDCCOL, Bhubaneswar

## FINANCIAL BID FORM

1. Name of the Bidder: \_\_\_\_\_
2. Address: \_\_\_\_\_
3. GSTIN: \_\_\_\_\_
4. Contact no: \_\_\_\_\_, Mobile: \_\_\_\_\_

Sl no	Particulars	Rate per Sheet/ unit	HSN code/ GST Rate
1	Printed stickers with lamination		
2	Tax per Unit		
3	Total Cost per Unit		
5	Other charges (if any)		
6	Total Cost per unit/ sheet including Tax		

NB: The samples of printed sticker as specified by TDCCOL may be seen from the TDCCOL Office, Rupali Square, Bhubaneswar during office hours.

Specification of printed laminated sticker paper:

- Material: Paper sticker with lamination
- Print: Multi-colour
- Design: Shall be provided by TDCCOL
- Quantity: As per requirements during 2021-22 (Approx: 10000 from each SKU)

Full Name, Signature & Seal of the  
Authorized person