

**TRIBAL DEVELOPMENT CO-OPERATIVE CORPORATION OF ORISSA LTD  
(TDCCOL)**

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Tender Notice No.1974/TDCCOL, Date.05/10/2021

**Tender Call Notice for Supply installation, testing and commissioning one no. of  
Coffee Pulping Machine on turnkey basis.**

Sealed Tender(s) are invited from registered dealers/ manufacturers/ authorized suppliers for supply, installation, testing and commissioning of one nos. of Coffee Pulping Machine to be supplied and installed in Koraput District, Odisha on turnkey basis.

The Tender must be accompanied with brochure containing technical specification & financial bids for supply of the above mentioned item.

The bidder(s) should quote their basic rate, taxes, installation charges, loading/unloading of the machines in site, electrical fittings charges, freight for destination, packing/ forwarding charges at site and other charges if any. The supply of one no. of Pulping Machine including installation, testing and commissioning is to be completed within 1(One) months from receipt of the order. The last date for acceptance of Tender is up to 2:00 pm on 18.10.2021. The undersigned reserves the right to accept or reject any or all the Tenders without assigning any reason thereof.

**1. Instructions to the Bidders**

- Tenders submitted beyond the last date will not be considered.
- Duties and taxes where legally leviable and intended to be claimed should be distinctly shown separately in the Tender.
- The Tenders should be valid for at least 90 days from the date of opening of the Tenders and may be extended for any further period on mutual consent of the parties.
- All technical literature, catalogue and other data in support of the specification and details of the item(s) should be furnished along with the offer.
- Any defective material will be lifted by the supplier at their own risk and cost.
- No claim shall be entertained on account of increase in price of the machines.
- Corrections if any must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amounts quoted in words and figures, amounts quoted in words shall prevail.
- A complete set of instructions and operation manual should be supplied at the time of installation.

- Delay in delivery of the machines beyond date line without prior consent of the purchaser shall attract cancellation of the purchase order.
- Conditional, incomplete Tenders will not be entertained.

## 2. Technical Specifications

Please refer to **Annexure B** for the Technical Specification of Pulping Unit.

## 3. Eligibility of Bidders

The Bidder must possess the following eligibility criteria & to this effect must produce supportive documents as specified below.

Sl No.	Eligibility Criteria	Documents required
1.	The bidder must be registered in India as a Company/ Partnership or Llp/Sole Proprietorship firm under relevant Acts and must be in business for at least 3 years from the date of incorporation on the last date of the submission of proposal.	1.Copy of Incorporation or Registration Certificate of the Company / Llp / Partnership Deed 2.Copy of PAN 3.Copy of Goods and Services Tax Identification Number (GSTIN).
2.	The bidder should have at least an annual turnover of Rs. 10 lakh from the business (relevant work) during the last financial year 2019-20.	Copies of audited balance sheet for the last three financial years and CA certificate certifying that the bidder should have an annual turnover more than Rs. 10 lakhs during the last financial year from the above services. (Audited financial statements should be duly authenticated by Chartered Accountant indicating his/her membership no. ,UDIN with seal).

### Documents to be submitted:-

The bidders have to furnish the following documents duly signed in along with their Technical Bid:

- Filled in Bid Submission Check List in Original (**Annexure-A**).
- Copy of Certificate of Incorporation of Company along with Articles & Memorandum /Agreement in case of Llp/ Registration of the Partnership firm along with Partnership Deed, TDCC of Odisha Ltd Page 3 and in case of Sole Proprietorship firm (Registration certificate from any Govt. authority).
- Copy of PAN.
- Copy of Goods and Services Tax Identification Number (GSTIN).

- Copy of Valid Address Proof (Copy of Telephone Bill/ PAN/ Electricity Bill/ Rent Agreement etc.)
- List of completed assignments of similar nature (Past Experience Details) along with copies of contracts / work orders / completion certificate from previous clients.

**NB: Bidders should submit the supporting documents mentioned as above. Bids of agencies not conforming to the eligibility criteria listed above will be summarily rejected. Submission of forged documents will also result in rejection of the bid.**

#### **4. TECHNICAL EVALUATION (1st Stage):**

The Technical Bids will be opened and evaluated. The Bids will be evaluated as per the documents submitted in clause no. 3.

#### **5. FINANCIAL EVALUATION (2nd Stage):**

The financial Bids of the technically qualified bidders only shall be opened and evaluated by the committee.

#### **6. Evaluation of criteria:**

Financial bids of the technically qualified bidders will be evaluated by the committee and selection will be done basing on the lowest bids received as per requirement. However the Managing Director reserves the right to accept or reject the lowest bidder and the decision in this regard will be final and binding on all bidders.

#### **7. Principles for submission of tender:**

- 1) Interested agency may submit their sealed tender in the prescribed format given to the Managing Director, TDCCOL, RUPALI SQUARE, PO. BHOI NAGAR, Bhubaneswar-751022 latest by 13.09.2021 through Speed Post / Registered Post / Dropped in the Tender Box at TDCCOL office only to the address as specified above during the office hours only. The detail tender documents can be downloaded from TDCCOL website [www.tdccodisha.org](http://www.tdccodisha.org).
- 2) The procedure for submission of the Bid is described below:
  - **TECHNICAL BID:** The agency submitting the Technical Bid should be sealed and superscripted as "Technical Bid for Supply of one nos. of Coffee Pulping Machine "and furnished inside one envelope.
  - **FINANCIAL BID:** The envelope containing Financial Bid shall be sealed and superscripted as "Financial Bid for supply of one nos. of Coffee Pulping Machine." The duly filled-in Financial Bid submission forms should contain the detailed price offer for the proposed assignment and have to be furnished as per the prescribed format.

- The "Technical Bid" and "Financial Bid" must be submitted in two separate sealed envelopes (with respective marking in bold letters) along with the prescribed formats/information mentioned in the TENDER CALL NOTICE Document. The first envelope must be marked as "**TECHNICAL BID (NAME OF THE ASSIGNMENT)**" and the second envelope must be marked as "**FINANCIAL BID (NAME OF THE ASSIGNMENT)**". All the two above envelopes shall be sealed and placed inside a main envelope with proper labeling of following information in bold.

**NAME OF THE ASSIGNMENT**

**TENDER CALL NOTICE NUMBER AND DATE**

**DEADLINE FOR SUBMISSION OF BID**

**NAME AND ADDRESS OF THE BIDDER**

### **3) Bid price:**

The bid price should be quoted in Indian rupees.

### **4) Bid Qualification Criteria:**

- The empanelled agency should give a detailed write-up/ script/ concept note on scope of work
- The conditional bids shall not be considered and will be out rightly rejected in very first instance.
- All entries and pages in the tender form should be legible and filled clearly and signed by the authorized representative. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory to be attached. No overwriting or cutting is permitted in the Financial Bid Form. In such cases, the tender shall be summarily rejected.
- The successful agency should deliver the products within 30 days on receipt of the work order.

### **5) Award of Contract:**

- The Client will notify the successful bidder in writing by issuing an offer letter/ work order. Sub-contracting is not allowed under this assignment.
- In case of any Addendum/Clarification/Corrigendum/Extension regarding this tender, the same will be published in the above-mentioned official websites only.

- 6) The successful bidder has to submit a performance security for an amount equal to 3% (three percent) of the total value of the contract only in shape of Demand Draft / Bank Guarantee in favour of "TDCCOL". The Demand Draft should be drawn in any scheduled commercial bank

payable at Bhubaneswar. The performance security will be returned to the bidder on smooth operation of the item supplied for a period of 6 months.

7) For any query, you can contact: - Shri Ankit Kumar, Coffee Manager – Mob. No. (8340474803)

8) TDCCOL, Bhubaneswar reserves the right to accept or reject any or all bids without assigning any reasons.

## **8. Terms & Conditions of Contract.**

### **❖ Definition:**

- The term “Purchaser” shall mean the Tribal Development Cooperative Corporation of Odisha Ltd, (TDCCOL) Bhubaneswar.
- The term “Supplier” shall mean, the person, firm or company with whom or with which the order for the supply of stocks is placed and shall be deemed to include the supplier’s, successors, representative heirs executors and administrators.
- The “Stores” shall mean that supplier agrees to supply under the contract as specified in the Purchase Order/Supply Order including machinery and subsequent testing should such a condition be included in the Purchase Order/Supply Order.
- The term “Purchase Order”/ “Supply Order” shall mean the communication signed on behalf of the Purchaser by an officer duly authorized intimating the acceptance on behalf the purchaser on the terms and conditions mentioned or referred to in the said communication accepting the tender or offer of the supplier for supply of machinery or equipment or part thereof.

### **❖ Prices:**

- Price quoted should be all inclusive, firm and valid for at least 90 days from the date of submission of the tender and maybe extended for any further period on mutual consent of the parties.

### **❖ Supply, Installation & Training:**

- The supplier shall ensure transportation, installation, commissioning of the unit at location of TDCCOL as mentioned above. The supplier shall give training for minimum 7 days onsite to TDCCOL staffs.

### **❖ Guarantee and Replacement:**

- The supplier shall guarantee that the stores supplied shall comply fully with the specification laid down for materials, workmanship and performance.
- The manufacturer/supplier shall provide one or more years warranty against manufacturing defects & free after sales service.

### **❖ Packing, Forwarding and Insurance:**

- The supplier will be held responsible for the stores being sufficiently and properly packed for transport by rail, road, sea or air, to withstand transit hazards and ensure safe arrival at the

destination. The packing and marking of packing shall be done by and at the expenses of the Supplier. The purchaser will not pay separately for transit insurance, all risks in transit being exclusively of the supplier and the purchaser shall pay only for such stores as are actually received in good condition in accordance with contract.

❖ **Acceptance of Stores:**

- It is expressly agreed that the acceptance of stores, contracted for is subject to final approval by the Purchaser, whose decision shall be final.
- If, in the opinion of the purchaser all or any of the stores that do not meet the performance or quality requirements specified in the Purchase Order, they may be either rejected or accepted at the price to be fixed by the purchaser and his decision as to rejection and the prices to be fixed shall be final and binding on the supplier.

❖ **Delivery Period:**

- The delivery period of the stores stipulated in the Purchase Order shall be deemed to be the essence of the Contract, and physical delivery of the stores must be completed on or before the specified dates / period.

❖ **Payment:**

- Supplier's Bill will be passed only after the stores have been received, inspected and accepted by the purchaser and successful trial-run by the supplier for payment.

**Arbitration:**

In the event of any question, dispute or difference arising under these conditions contained in the Purchase order in connection with this contract (except as to any matters, the decision of which is specially provided for by these condition), the same shall be referred to the sole arbitration of the Managing Director, TDCCOL, Bhubaneswar which shall be final and binding on both the parties.

Sd/-

Managing Director  
TDCCOL, Bhubaneswar

**FINANCIAL BID SUBMISSION FORMS**

**FIN-1**

**(In Bidders Letter Head)**

**To,**  
**The Managing Director,**  
**TDCCOL, Bhubaneswar**  
**Sub: Submission of Financial Bid.**

Sir / Madam

I, the undersigned, offer for supply, installation, testing and commissioning of one nos. of Coffee Pulping Machine to be supplied and installed in Koraput District, Odisha on turnkey basis in accordance with your Request for Tender No.1759, Dated: 07.09.2021. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures\*]. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the TENDER CALL NOTICE document. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below: -

<b>Sl No.</b>	<b>Particulars</b>	<b>Cost</b>	<b>GST</b>	<b>Total Price Quoted</b>
<b>1.</b>	<b>Supply, installation, testing and commissioning of one nos. of Coffee Pulping Machine on turnkey basis (including transportation/insurance/handling/etc.)</b>			
<b>2.</b>	<b>Any other cost(Specify)</b>			
<b>Total Cost (Including GST)</b>				

I have carefully read and understood the tender and do hereby undertake to provide the above machine accordingly.

I understand that you are not bound to accept any Bid you receive.

I remain,

Yours Faithfully

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

**Annexure A- Bid Submission Check List**

Sl No.	Description	Submitted(Yes/No)	Page no.
Technical Bid			
Part-A(Original)			
1.	Filled in Bid Submission Check List (ANNEXURE-I)		
2.	Copy of Certificate of Incorporation / Registration of the Bidder		
3.	Copy of PAN		
4.	Copy of Goods and Services Tax Identification Number (GSTIN)		
5.	General Details of the Bidder		
6.	Financial details of the bidder along with all the supportive documents such as copies of P&L Statement and Balance Sheet for the concerned period		
7.	List of completed assignments of similar nature (Past Experience Details) along with the copies of work orders for the respective assignments/		

Undertaking:

- All the information have been submitted as per the prescribed format and procedure.
- Each part has been separately bound with no loose sheets and each page of all the two parts are page numbered along with Index Page.
- All pages of the Bid have been sealed and signed by the authorized representative.

Authorized Signatory [ In full and Initials ]:\_\_\_\_\_

Name and designation with date and seal:\_\_\_\_\_

Signature:\_\_\_\_\_



**Annexure B**

<b>Technical Specification of Pulping Machine</b>		
1.	Fruit Collection / Storage Tank to hold 5000kg Coffee Fruit.	
2.	Destoning Unit	
3.	Flotation Unit to Separate Lights, Floats, Twigs, and Debris	
4.	Compact Platform to house Coffee Pulper Unit – either elevated or on Ground	
5.	Proper Layout and control to enable overall operation employing 2 operators	
6.	Centralized Control and Monitoring System	
7.	Option for fermentation, Semi-wash and PSD"	
8.	To be able to process about 5000kg Coffee Fruit each day.	
9.	To be Compact and housed in a proper Pulp House with Good Light and protection from Rain and wind.	
10.	Proper Electrical Control panel to control all the Motors & Pumps with industry standard wiring and electrical safety including earthing.	
11.	Proper Plumbing for supply of fresh water with required water storage and supply pressure.	
12.	Proper Plumbing for discharge of wastewater.	
13.	Plan for wastewater disposal.	
14.	Proper Discharge and disposal system for Coffee Fruit Skin and Mucilage.	
15.	Plan for Handling of Coffee Fruit Skin and Mucilage.	
16.	Coffee Pulper Proper: To Process Coffee Fruit with built in Green Fruit Separator without requirement for any water.; to Pulp without any water.	
17.	Accompanied with required Destoning Equipment and Equipment to Separate Floats from good fruit without any damage to Good Fruit	
18.	Separated Greens - with on contact to water to be isolated and conveyed	
19.	Pulped Coffee to be repassed to remove any residual skip; (less than .5%	

	accepted)	
20.	Output option for: Pulped Coffee with mucilage with no Contact with water	
21.	Pulped Coffee with semi mucilage with no Contact with water	
22.	Pulped Coffee with no semi mucilage - Full Wash	
23.	Water Consumption allowed - 200ml per Kg of fruit for full wash	
24.	Area to Mount the Equipment Proper : 20 sq.ft	
25.	Capacity : To Process 2000 Litres / 1500 Kg of Coffee Fruit Per Hour	
26.	To Process Coffee Fruit with built in Green Fruit Separator without requirement for any water.; to Pulp without any water.	
27.	Accompanied with required Destoning Equipment and Equipment to Separate Floats from good fruit without any damage to Good Fruit.	
28.	Separated Greens - with on contact to water to be isolated and conveyed Pulped Coffee to be repassed to remove any residual skip; (less than 0.5% accepted).	